

**ELBERT SCHOOL DISTRICT
ACCOUNTABILITY COMMITTEE**

BY- LAWS

ARTICLE I - NAME

The name of this committee shall be Elbert School District # 200 District/School Accountability Committee.

ARTICLE II – PURPOSE

The purpose of the Elbert School District # 200 Accountability Committee is to study the educational needs of the District and to inform the Board how well the District's programs are meeting those needs.

ARTICLE III – MEMBERSHIP

1. Minimum membership shall consist of members from each of the following categories:
 - a. three parents of students enrolled in district schools
 - b. one teacher employed by the district
 - c. one school administrator employed by the district
 - d. one person who is involved in business in the community within the district's boundaries
2. Membership shall be reflective of the racial/ethnic population of the school.
3. The length of terms shall be two years. Terms being filled in mid-year shall continue through the year as well as the following year. One reappointment term may be made and shall be two years in length. Exceptions to term limits may be made.
4. Members are recruited by the committee.
5. Committee membership shall be reviewed at the last meeting of the school year and should any members resign, or be asked to do so, appropriate recruitment procedures should be undertaken.
6. The District Superintendent, Building Principals or designee, School Board member and Student representative shall attend all meetings as ex-officio members and resource persons.
7. Voting privileges shall be limited to official members only.

ARTICLE IV - OFFICERS:

1. Committee officers shall consist of the President, President-Elect and Secretary.
 - A. The President shall preside at all meetings, make appointments to committees that are formed, and be responsible for reports made to the Board of Education.

- B. The President-Elect shall assume the duties of the President if for some reason the President cannot. The Secretary will also keep a record of the proceedings of all meetings in the form of minutes.
- C. The President-Elect and Secretary shall be elected annually. The President-Elect shall take the office of President the year thereafter.

ARTICLE V – SUB COMMITTEES

Sub committees shall be formed and members shall be appointed as the need arises.

ARTICLE VI - ATTENDANCE:

1. Members who fail to attend two consecutive meetings without having given notification to the President may be asked to submit their resignations to the committee and to the principal.
2. Members who fail to attend three meetings within a given school year shall be contacted by the President to verify their continued interest.

ARTICLE VII - MEETINGS:

1. The dates and times for meetings for each school year will be established by the committee.
2. Meetings shall be open to the public.
3. Decision-oriented minutes shall be maintained.

ARTICLE VIII – AGENDA

1. The agenda for each meeting will be prepared by the President and Secretary.
2. Purposed agenda items are to be submitted to the President at least 5 working days before the meeting of the committee.
3. The agenda will be sent to each member at least 3 days prior to the meeting.
4. Visitors are welcome to attend Elbert School District #200 Accountability Committee meetings.

ARTICLE IX – AMENDMENTS:

1. The by-laws may be amended with the approval of a majority of the members.

Accountability Committee Revised and Adopted: 11/8/05

School Board Approved: 1/24/06

School Board Re-Approved: 8-26-2014